New FREEDM Website 101

Enclosed are instructions for setting up your "People" Page on the freedm.ncsu.edu website! This will enable industry members to find you on our FREEDM website, and all publications are linked to your profile.

Step 1) If you are new to FREEDM Systems Center – Contact Rebecca McLennan (rhmclenn@ncsu.edu) to be added to the system. After you have been added to the system, you will receive an email. If you already have a login, continue to Step 2.

Step 2) You will need to login by clicking on Member Login on the top right of the page.



Step 3) As an **NCSU student**, click on the link in the green box to take you to Shibboleth using your NC State Unity ID. Then, login! If you are from a partner school, login with the username and password by typing it into the screen below.

**If you are an NCSU student, and unable to log in using your WRAP ID, please contact Rebecca McLennan.

he research at the FREEDM Systems Center creates a steady stream of new ideas and technologies that we make vailable to our industry members first. Inventions are available for exclusive licensing to our Full Members for 90 days nd then to our Associate Members for 90 days. After these evaluation periods, our inventions are available for public lisclosure.		
If you have an NC State Unity ID <u>login and select "WRAP Account".</u> If you have a FREEDM login, please use the form below.		
Username]	
Password	Forgot Your Password?	
Remember Me		
Not a member? Sign up.		

Step 4) This brings you to your Dashboard.

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🚯 Dashboard ┥	Warning: trim() expects parameter 1 to be string, array given in /home/ncsuweb/public_html/freedm/wp-includes/query.php on line 1640					
 Posts Comments People Events Projects Publications Inventions 	Project Contributors - () Get the latest field groups from the <u>Module Generator</u> , or find a historical version in the Gihub repository. Dashboard					
Conferences	Flickr gallery will not display the gallery until a key has been added.			1		
📥 Profile	At a Glance	*	Quick Draft	A		
🖋 Tools	📌 17 Posts 📕 27 Pages		Title			
 Collapse menu 	WordPress 4.4.2 running FREEDM Child theme. Akismet blocks spam from getting to your blog. There's nothing in your spam queue at the moment. Activity		What's on your mind?			
-			Save Draft			
	Recently Published Apr 5th. 12:26 PM FREEDM congratulates Garcia on NSF Graduate Research Fell Mar 11th, 9:35 AM Bridging the Divide Feb 6th, 6:35 PM 2016 Research Experiences for Teachers Feb 6th, 6:10 PM Discover your Power 2016 Feb 5th, 3:00 PM 2016 Young Scholars Program	ow	WordPress News A WordPress 4.5 Release Candidate March 23, 2016 The release candidate for WordPress 4.5 is now available. We've made 49 changes since releasing Beta 4 a week ago. RC means we think were done, but with millions of users and thousands of plugins and themes, it's possible we've missed something. We hope to ship WordPress 4.5 on Tuesday, April 12, but we need your help []	•		
	Yoast SEO Posts Overview		WPTavern: WordCamp Central Now Lets You Track an Event's Status Matt: Western Microbiome	-		

Step 5) To edit your profile, click on the People profile as seen above. This will bring you to a screen with your name. Click on your name to edit your profile. From this page, you can add a CV, a short bio, a picture, your LinkedIn account, and previous education. An example can be found here: https://www.freedm.ncsu.edu/people/kristen-booth/. From the Dashboard, you can also edit your Wordpress profile, but this does NOT show up within your FREEDM profile.

Image Note – All Profile Pictures should be uploaded in a 1:1 ratio. This will ensure a clean grid on the "People Page." This means before uploading an image make sure it is completely square. This can be done in Adobe, Preview, or more image processing softwares! Only upload 1 photo. If you need help, contact Rebecca.

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Dashboard	 The page title contains 2 x characters, which is less than the recommended minimum of 35 characters. Use the space to add keyword variations or create compelling call-to-action copy. 	
📌 Posts		
📮 Comments		
🖽 People	People	
People Add New Settings	Update Contact Information Daily from Campus Directory? If Checked, your contact information, website, and position title will be pulled daily from the campus directory. Campus directory information can be updated within the "Personal Information" section of MyPack Portal.	
🛗 Events		
🖈 Projects	First Name	
🖈 Publications		
🖈 Inventions	Last Name	
🖈 Conferences		
📥 Profile		
🖋 Tools	Title	
Collapse menu		
	Website	
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We recommend that you update the profile information manually rather than checking the box on the picture above. If you are not an NCSU studetn, you will have to enter everything in manually. Make this page detailed and express your interests, works, and your hard work!

Please contact the Rebecca McLennan at rhmclenn@ncsu.edu if you have any further questions!